

## Summer Jobs For Youth (SJFY)-ENHANCED

### What is the program all about?

Summer Jobs for Youth is designed to assist youth 15 to 18 years of age acquire workplace skills through summer placements and part-time employment during the school year. It's a win-win for employers and young people. Youth receive job readiness training, paid employment placements, and post-employment support. As an employer, you can save time and money through a fully subsidized employment program, and help young people in our community gain valuable work experience.

### What are the components of the program?

The three main program components are:

- Pre-employment training by YES Employment Services tailored to the needs of the youth in individual communities (employability skills, job search techniques, resume writing, goal setting, interview coaching, workplace orientation and health and safety)
- Six week job placement during July and August; or 210 hours of part-time employment during the school year
- Post-employment support for the youth provided by YES Employment Services

### What do I need to participate in the program?

To register for the program, employers are required to have WSIB or alternative workplace safety insurance along with third party liability insurance. YES will conduct a health and safety site-check at each location. Employers will also be asked to:

- Sign a placement contract with the program
- Prepare a training plan for each participant outlining the skills to be learned
- Allow program staff to visit participants for the purpose of monitoring
- Be prepared to release youth to attend employability workshops
- Prepare a time sheet for each participant outlining the hours of work

### When would the youth be available for work?

Youth will be available for their 210 hours of part-time employment on or around December 6, 2010. For summer participants, youth will be available for a six-week work placement during the months of July and August.

### How many hours are youth allowed to work?

- The maximum hours of paid work each week is 35 and there is no allowance for overtime
- The program does not compensate participants for the lunch/break period
- Only original time sheets are accepted by payroll
- Time sheets are collected by program staff
- Both workplace supervisor and youth must sign timesheet and where errors are made they should be initialed and dated by the appropriate individual

### How much are the youth paid?

Youth participating in the Summer Jobs for Youth program are paid minimum wage. Individual employers may choose to top up wages for program participants.

### Why should I participate?

We strongly encourage you to participate in this program. You receive young, ambitious and enthusiastic summer workers at no cost, and you can fully utilize the following services and benefits:

- Access to a pool of trainable candidates
- Free recruitment services
- Free employer/candidate matching services
- Your involvement will also have a positive impact on young people and our community.



SJFY is an initiative of the Youth Opportunities Strategy and is funded by the Ministry of Children and Youth Services